

PINEWOOD LAKE HOMEOWNERS ASSOCIATION

POLICY RESOLUTION NO. 2002-04

(Trash Rules and Regulations)

WHEREAS, Article VIII, Section 1a, of the By-Laws of the Association empowers the Board of Directors to adopt rules and regulations governing the use of the Common Area and facilities and the personal conduct of members and their guests and to establish penalties for their infraction.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors duly adopts the following rules for trash, trash containers, and trash collection in Pinewood Lake:

1. Trash, trash containers, and recycling bins must be kept out of view from the sidewalks and streets of Pinewood Lake until placed at the designated location on scheduled pick-up days.
2. Trash must be placed in bags/containers that are not easily broken.
3. Trash and recycling bins must be placed outside for pickup by 7:00 AM on the scheduled morning of pick up. The earliest they may be placed outside is sunset the evening before.
4. Recycling bins and trash cans (if used) must be secured and out of view from the streets and sidewalks of Pinewood Lake as soon as possible after trash pickup but no later than midnight on the day of pickup.
5. Any homeowner/tenant may notify the Pinewood Lake office of a suspected trash violation.
6. A designated representative of the Board of Directors shall witness the violation, write a Trash Violation Notice and notify the Community Manager or Assistant Community Manager. Either of those people shall record the action in a Trash Violation Log in the Pinewood Lake office and mail the violation to the homeowner (with a copy to the tenant, if applicable) on the next working day, by certified mail, return receipt requested, and by regular first class mail. (Designated representatives of the Board shall be all current Board members, the ACC Administrator, the ACC Chair, the Community Manager, the Assistant Community Manager, and the Maintenance Worker.)
7. The owner shall have 48 hours for the first violation to correct the violation. At the close of that period, a designated representative of the Board of Directors

shall revisit the property. If the violation has not been corrected, the representative shall notify the Community Manager or Assistant Community Manager. Either of those people shall record the action in the Trash Violation Log and schedule the homeowner for the next due process hearing in accordance with Pinewood Lake Policy Resolution 92-01.

8. The owner with more than one violation shall not have 48 hours to correct the violation. Instead, the designated representative of the Board shall write a Trash Violation Notice and notify the Community Manager or Assistant Community Manager. Either of those people shall record the action in the Trash Violation Log and schedule the homeowner for the next due process hearing in accordance with Pinewood Lake Policy Resolution 1992-01.

9. This Resolution shall be effective 30 days after the date of adoption listed below. It supersedes Pinewood Lake Policy Resolution 1997-01, dated March 12, 1997.

This Resolution was duly adopted this 13th day of June, 2002, by the Board of Directors.

PINEWOOD LAKE HOMEOWNERS
ASSOCIATION

By: /s/ Mike Shigley
Mike Shigley, President, Board of Directors