

SELLING YOUR HOME?

Use this form to request the resale disclosure information which the Virginia Property Owners Act requires you to furnish to a prospective purchaser who enters into a contract with you to purchase your home. An inspection of the lot is required before release of documents. Please furnish the resale disclosure information on the property listed below pursuant to the Virginia Property Owners Association Act. I understand there is a charge for this information. I agree that my property may be inspected for compliance with the covenants.

1. ADDRESS OF PROPERTY: _____
2. LOT NUMBER _____
3. NAME AND ADDRESS OF OWNER _____

4. HOME PHONE _____ WORK PHONE _____
5. REAL ESTATE AGENT _____
ADDRESS _____ PHONE _____
6. SETTLEMENT AGENT _____
7. DISCLOSURE PACKET WILL BE PICKED UP BY OWNER _____ AGENT _____
8. A CHECK FOR \$75.00 PAYABLE TO PINEWOOD LAKE HOA IS ENCLOSED.
9. DATE REQUESTED _____ (POA ALLOWS 2 WEEKS PREP TIME)
10. SIGNATURE OF REQUESTOR _____

FOR ASSOCIATION USE ONLY

Date request received _____ Paid __ Yes __ No Chk# _____

Date given to ACC _____ Date of Inspection _____

DATE NOTIFIED PACKET IS READY FOR PICKUP

Date of Packet Pickup and by Whom _____

Paid at Pickup Check Number _____