

Charter of the Nominations Committee

1. Authority: Article VII of the By-Laws requires that the Board of Directors appoint a Nominations Committee to nominate individuals for election to the Board of Directors.
2. Purpose: To provide quality candidates for the Board of Directors interested in serving the Association and to ensure a fair, efficient election process.
3. Membership and Meetings: The committee shall consist of at least three voting members, including the chair, who shall be a member of the Board of Directors. The Board shall appoint the committee prior to the annual meeting of the Association to serve until the close of the next annual meeting. The committee shall meet as needed during the summer and the fall to secure candidates, to edit, prepare, and mail election packets, and to hold a candidates' forum. There are no required reports to the Board.
4. Delegated Powers: The committee is delegated the authority to canvass the community for candidates, to edit election materials to be mailed, and to hold a candidates' forum.
5. Limitations on Actions: The committee must act within the boundaries stipulated in the current Pinewood Lake Elections Procedures policy resolution and By-Laws. The committee shall determine at its first meeting whether and how it will exercise its discretion and record such decision in its minutes. The committee will coordinate with all other committees of the Board for assistance in seeking candidates for election to the Board of Directors.
6. Knowledge: Committee members and inspectors must be familiar Article IV of the Declaration of Covenants, Conditions, and Restrictions, Articles VI and XIV of the Articles of Incorporation, and Articles III, V, and VII of the By-Laws, and the current Board policy resolution on election procedures. Committee members otherwise need possess only common sense, good editorial sense, and a feel for organization and efficiency.
7. Duties and Responsibilities are as stated in the current Board policy resolution on election procedures.
8. Special Issues: None.
9. Effective Date: 10 August 2006

David McAuley
Committee Chair

Mike Shigley
President, Board of Directors