

PINEWOOD LAKE HOMEOWNERS ASSOCIATION

BOARD OF DIRECTORS

AGENDA

June 9, 2011
7:30 PM

Call to Order

Community Comment (Maximum 3 minutes per person)

Announcements

Minutes - Approve Earlier Meeting Minutes

Treasurer's Report

Due Process

Old Business

New Business

Policy Resolution 2011-03, Driveway Rules and Regulations

Review Policy Resolution 2004-04, Collection Procedures

**Review Policy Resolution 2007-06, Architectural Control Committee Due Process
Procedures**

**4302-4308 Lawrence Street Appeal of ACC Request on Front Vertical Vinyl Fence
Clarification of Rear Side Fence Placement**

7909 Central Park Circle Appeal of ACC Request on Placement of Side Fence

4323 Birchlake Court Appeal of ACC Request on Lack of Recessed Planes

**4323 and 4325 Birchlake Court Appeal of ACC Request on Aggregate Concrete
Driveway**

Replacement Pool Deck Chairs

Policy Resolution 2011-XX, Pool Rules

Concrete Work

New Playground on Gramercy Circle

Status of Pinewood Lake's Representatives on Mount Vernon District Groups

Community Manager's Report - Update and Critical Issues

Executive Session

Adjournment

AGENDA NOTES

1. **Due Process (Action).** We have eight cases, all of which are ACC-related.
2. **Policy Resolution 2011-03, Driveway Rules and Regulations (Action).** The Board wanted to review a revised driveway policy resolution prior to adoption.
3. **Review Policy Resolution 2004-04, Collection Procedures (Action).** The Board wanted to review the current collection policy resolution.
4. **Review Policy Resolution 2007-06, Architectural Control Committee Due Process Procedures (Action).** The Board needs to review this policy, particularly requirements for certified mail.
5. **4302-4308 Lawrence Street Appeal of ACC Request on Front Vertical Vinyl Fence (Action).** These owners are seeking permission to install vertical style vinyl front fences. Please see the enclosed packet of material.
6. **Clarification of Rear Side Fence Placement (Action).** The ACC needs direction on the correct placement of rear side fences for end units (the portion of Section E that joins the house).
7. **7909 Central Park Circle Appeal of ACC Request on Placement of Side Fence (Action).** Please see the enclosed request form. This item is related to the Board's position on rear side fence placement.
8. **4323 Birchlake Court Appeal of ACC Request on Lack of Recessed Planes (Action).** The owner is requesting permission to have no recessed planes or shutters on her front third floor. Please see the enclosed packet.
9. **4323 and 4325 Birchlake Court Appeal of ACC Request on Aggregate Concrete Driveway (Action).** The owner is requesting an aggregate driveway. The current standard reads that driveways shall be "plain" concrete.
10. **Replacement Pool Deck Chairs (Action).** The Pool Committee recommends that the Board approve the purchase of 20 replacement chaise lounges from Alumatech in the amount of \$2624.00. The sale price is \$111.00 each but shipping is \$404.00 for all 20. Similar chairs are no longer available locally, and the price includes a 15 year warranty and is half that of catalog prices for pool supply houses (whose chairs come with only a 5 year warranty). The Committee intends to replace a certain amount every year to account for those that deteriorate with continued use. The Committee would also ask the Board to give it an allowance above the amount listed, because the estimate will have expired by the time the Board meets.
11. **Policy Resolution 2011-XX (Pool Rules) (Action).** The Pool Committee recommends that the Board adopt changes to the pool rules previously adopted for the 2011 season. Changes are notated on the draft resolution in your Board packet. Changes are required to make explicit policies previously thought implicit. However, the guards need written authority to counter claims by parents. The changes would prohibit bikes on the pool deck, add water guns to an explicit list of toys (which are forbidden), and limit use of the water at the baby pool to children age 7 or less. (Children started doing that during required break at the main pool.)
12. **Concrete Work (Action).** The Maintenance Committee recommends that the Board contract with National Paving and Repair Company in an amount not to exceed \$20,000.00 to repair and replace concrete throughout the community as outlined in Proposal 2331.
13. **New Playground on Gramercy Circle (Action).** The Maintenance Committee recommends approving the proposal from All Recreation of Virginia to install playground equipment on Gramercy Circle in an amount not to exceed \$31,000.00. This playground will be geared toward children ages two through five.

14. Status of Pinewood Lake's Representatives on Mount Vernon District Groups (Action).

With the plans for redistricting and moving all of Pinewood Lake into Lee District, Vicki McLeod has asked that we review Pinewood Lake's status on committees associated with the Mount Vernon District (such as the Mount Vernon Council of Community Associations)