

# **PINEWOOD LAKE HOMEOWNERS ASSOCIATION**

## **BOARD OF DIRECTORS**

### **AGENDA**

February 9, 2012

7:30 PM

**Call to Order**

**Community Comment (Maximum 3 minutes per person)**

**Announcements**

**Minutes - Approve Earlier Meeting Minutes**

**Treasurer's Report**

**Old Business**

- Liaison Reassignments
- Towing Contract
- DCCR Revision Process

**New Business**

- Yearly Inspection Letter
- Fence Recommendation
- Swim Team Fundraiser
- Maintenance Committee Officers
- Paint Standard Meeting Date
- Reorganization of Staff Resources

**Community Manager's Report - Update and Critical Issues**

**Adjournment**

## AGENDA NOTES

1. Liaison Reassignments (Information). Since the last meeting, Bill Gleason and Brian Palazzolo have switched their liaison positions so that Bill is now the liaison for Neighborhood Watch and Brian is now the liaison for the Pool Committee.
2. Towing Contract (Discussion). At its last meeting the Board determined that it might like to take another look at our current towing policy. During the last month, Fairfax County increased the rates that towing companies can charge. Please see the enclosed email with details on the new rates.
3. DCCR Revision Process (Action). The Ad Hoc Committee will present its recommendation on the next steps in the DCCR revision process. This will include the advisability of breaking approval into sections and may include potential talking points for the revision.
4. Yearly Inspection Letter (Action). The ACC has put forward its recommendation for revised wording of the annual inspection letter that goes out to each home with the copy of its annual inspection. Please see the enclosed sample.
5. Fence Recommendation (Action). The ACC is recommending a revised fence standard. At this time the ACC would like for the Board to become acquainted with the enclosed recommendation, ask any questions that it might have, and place the vote on the recommendation on the March Board agenda. Significant changes include the elimination of some rarely used rear fence styles (e.g. Board and Batten as well as Alternating Board) and allowing rear fences (section G only) to be four feet high instead of six feet high. Please note that document spacing and page number references will be finalized once the text is finalized.
6. Swim Team Fundraiser (Action). The Pinewood Lake Swim Team has asked whether it can use the office for a fundraiser in which a resident will be selling jewelry and giving a portion of the proceeds to the swim team. The resolution on use of the community center prohibits activities that promote any particular business. Would the Board allow the swim team to use the office for this type of fundraiser?
7. Maintenance Committee Officers (Information). This year's Chairman is Marshall Sutton and Secretary is Mike Berg. These officers also held these positions last year.
8. Paint Standard Meeting Date (Action). Does the Board want to establish a meeting date for discussion of the paint standard deadline (currently May 2013)?
9. Reorganization of Staff Resources (Action). A Board member has proposed reorganizing staff resources per the enclosed outline.